

The University of Ottawa is committed to ensure that persons with disabilities have equal access to its services and events (<http://www.uottawa.ca/respect/en/accessibility>).

The Centralized Sign Language Interpretation Service facilitates sign language interpretation for University of Ottawa's Services and Faculties and Academic Units at cost.

CSLIS is proud to provide the sign language interpretation services in both American Sign Language (ASL) and Langue des signes Québécoise (LSQ).

For centralized sign language service requests please complete and email the CSLIS form to the attention of adapt@uottawa.ca and include CSLIS in the subject head of your email. You will be contacted shortly thereafter.

****Note:** A cost estimate will be provided prior to the purchase of service.

To be completed by the person making the request	
Location details (address and room number)	
Date of event	
Start and end times	
Title/description of event	
Name of the consumer (student)	
Name of on-site contact person (or person making the request)	
Billing information (name, email, phone number and address)	
Other (relevant) information	

Sign Language Interpretation Centralized Service, SASS

Standard Professional Fees

Interpretation Time: \$72.00 / per hour per Interpreter

Preparation Time: \$72.00 / per hour per Interpreter (max. one hour)

Not all requests require preparation time and therefore you would not be billed for preparation unless it was negotiated beforehand.

Administration fee: \$20.00

HST: As applicable, 13%